

**HOWARD CHARTER TOWNSHIP
REGULAR MEETING
March 18, 2025, 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Hall. Pledge to the flag was given. Board members, Mike Gordon, Bill Kasprzak, Hank Johnson, David Kroa, and Sheri Wozniak were present. Phil Hurlbutt and Gary Conover were absent.

Approval of Agenda:

A motion was made by Gordon, supported by Kroa to approve the agenda, carried.

Minutes:

A motion was made by Johnson, supported by Gordon to approve 2/18/25, 2/22/25 and 3/4/25 meeting minutes, carried.

Financial Report:

Treasurer Gordon read the March 2025 financial report into the record. A motion was made by Wozniak, supported by Johnson to accept the March 2025 monthly financial report as presented with a beginning balance of \$1,386,323.49 and an ending balance of \$ 1,695,928.92 carried.

Approval of Bills

A motion was made by Wozniak, supported by Kroa, to approve the monthly bills for payment, carried.

Departmental Reports

Commissioner Jones made a report. Fire Chief Corzine made a report. Building Department submitted a report. Supervisor Kasprzak made a report for SMCAS. Trustee Kroa made a parks report.

A motion was made by Wozniak, supported by Gordon to approve the monthly reports, carried.

Information:
Old Business:

New Business

A motion was made by Johnson, supported by Gordon, to approve the 2025-2026 annual monthly meeting schedules, carried. A motion was made by Wozniak, supported by Johnson to approve the contracts with Attorney Bauckham, Thall et al, Siegfried Crandall, PC as the auditor, Berends, Hendricks & Stuit Insurance Agency as the insurance agent, Darr Phillips for ordinance enforcement cleanups, Darr Phillips for ordinance enforcement mowing and for snow plowing, Cass County Sheriff Office for Law Enforcement, carried. A motion was made by Wozniak, supported by Gordon to approve the contract renewals for the Building Inspector Adam Dahlgren, Electrical Inspector Ron Bellaire, Plumbing/Mechanical Inspector John Dobberteen, and Miss Dig Inspector Lisa Guyott, and Shalise Northrup Assessing, carried. A motion was made by Gordon, supported by Wozniak to appoint Chris Corzine as Fire Chief, Chris Korp as Assistant Fire Chief, and Tim Phillips as Captain and Fire Inspector, carried. A motion was made by Kasprzak, supported by Johnson to approve the Supervisor, Zoning Solutions and the contracted Cass County Sheriff Deputy as ordinance enforcement officer for all ordinances, Zoning Administrator as an enforcement officer for the Zoning Ordinance, and the Fire Department Officers as enforcement officers for burning and fire ordinances, carried. A motion was made by Kasprzak, supported by Gordon, to approve Resolution 2025-007, the Salary Resolution, carried. A motion was made by Wozniak, supported by Johnson, to approve Resolution 2025-006, the General Appropriations Act Resolution, carried. A motion was made by Wozniak, supported by Johnson, to approve the 2025-2026 Holiday Schedules, carried. A motion was made by Wozniak, supported by Gordon, to approve the proposed 2025-2026 General Fund Budget, carried. A motion was made by Wozniak, supported by Johnson, to approve the proposed 2025-2026 Ambulance, Street Light, Improvement Capital, ARPA, Building, New Construction, Sewer, Tax Fund and Weed Eradication Funds Budgets, carried. A motion was made by Wozniak, supported by Johnson to approve 2025-2026 pay scale, carried. A motion was made by Johnson, supported by Wozniak to approve NATS match for \$4021.00, carried.

Correspondence
Other Business from the Board
Public Comment:

Public comment occurred.

Adjournment: Adjourned at 7:30 pm, carried.

Sheri Wozniak
Howard Township Clerk