

**HOWARD TOWNSHIP PARK BOARD MEETING
PROPOSED MINUTES
February 6, 2017**

Present: Judi Bedell Deutscher, Jan Gordon, Denise Kasprzak, Marcia Pedzinski, Pauline Washington

Chair Deutscher called the meeting to order at 7 p.m., followed by the pledge of allegiance. Roll call attendance was taken and the proposed minutes of the January 9th regular meeting were presented. Gordon makes a motion to accept the minutes; Washington seconds; motion passed.

Treasurer's report:

Invoices included electric and Hunt's septic.

Correspondence:

Washington shares community concerns that have been expressed regarding the entrance to Hatcherville Park from Moulder Drive.

Old Business:

Septic tanks at Pepper Martin were located, inspected and pumped. See attached report and schematic for details.

Ongoing inquiries to obtain fill for lower level drive and parking area at Pepper Martin; one bid from Bailey Asphalt has been received.

Continued research into acquisition of surveillance equipment for the ball fields and other areas of Pepper Martin. Tabled until cost estimates have been completed.

Washington shares pictures of Hatcherville to help express the concerns of Hatcherville residents and neighbors. After discussion it was decided more information was needed and determine actual property lines of the park before proceeding. Kasprzak will look into this.

Budget: The revenue/expenditure report for 4/2/2016 through 1/31/2017 was distributed and reviewed, including questions and discussion regarding some contracted services. Comparison was made between the 2016-2017 budget and the current expenditure report and each line item was discussed in relation to plans for the coming year. After discussion Gordon makes a motion to accept the proposed budget and submit to Trustee Board for approval. The motion was seconded by Washington; motion passed unanimously. The budget includes pay increases for each park supervisor as well as the park attendant.

New Business:

There was no new business.

Park Supervisor's report:

No report; all the parks are closed for the winter season

Public comments:

There were no public comments.

A motion to adjourn was made by Gordon, seconded by Pedzinski.

The next scheduled meeting is Monday, March 6, 2017 @ 7:00pm

Respectfully submitted
Marcia Pedzinski, secretary