

BUILDING PERMIT APPLICATION

HOWARD TOWNSHIP

Phone: (269) 228-3234

Email: mcgrewrich@yahoo.com

Rich McGrew

20252 Fox St. Cassopolis, MI 49031

Applicant to Complete All Items in Sections I, II, III, IV, V, VI and VII**Note: Separate Applications Must Be Completed for Plumbing, Mechanical, and Electrical Work Permits**

I. PROJECT INFORMATION		
PROJECT NAME	ADDRESS	
II. IDENTIFICATION		
A. OWNER OR LESSEE		
NAME	ADDRESS	
CITY	TELEPHONE NUMBER	EMAIL ADDRESS
B. ARCHITECT OR ENGINEER		
NAME	ADDRESS	
CITY	TELEPHONE NUMBER	EMAIL ADDRESS
LICENSE NUMBER	EXPIRATION DATE	
C. CONTRACTOR		
NAME	TELEPHONE NUMBER	EMAIL ADDRESS
ADDRESS	CITY	ZIP CODE
BUILDERS LICENSE NUMBER	EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION		
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION		
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION		
III. TYPE OF IMPROVEMENT AND PLAN REVIEW		
A. TYPE OF IMPROVEMENT		
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> DEMOLITION
<input type="checkbox"/> ADDITION	<input type="checkbox"/> RE-ROOF	<input type="checkbox"/> BASEMENT FINISH
<input type="checkbox"/> POOL	<input type="checkbox"/> POOL FENCE	<input type="checkbox"/> ACCESSORY BUILDING
		<input type="checkbox"/> DECKS/PORCHES
		<input type="checkbox"/> FOUNDATION ONLY
		<input type="checkbox"/> MOBILE HOME SET-UP
B. PLAN REVIEW REQUIRED		
Complete Building Permit Application (with plot plan showing front, side, and rear setbacks, building location, etc)		
Plans – 2 Hard Copies and 1 Electronic Copy (must be sealed if commercial or residential over 3,500 sq ft)		
All Building Plans should show square footage on each level, example 1 st floor, 2 nd floor, garage, deck, porch etc		
Copy of Builder's License		

IV. PROPOSED USE OF BUILDING

A. RESIDENTIAL

1. ONE FAMILY

2. TWO OR MORE FAMILY
NO. OF UNITS _____

3. HOTEL, MOTEL
NO. OF UNITS _____

4. ATTACHED GARAGE

5. DETACHED GARAGE

6. OTHER _____

B. NON-RESIDENTIAL

7. AMUSEMENT

8. CHURCH, RELIGION

9. INDUSTRIAL

10. PARKING GARAGE

11. SERVICE STATION

12. HOSPITAL, INSTITUTIONAL

13. OFFICE, BANK, PROFESSIONAL

14. PUBLIC UTILITY

15. SCHOOL, LIBRARY, EDUCATIONAL

16. STORE, MERCANTILE

17. TANKS, TOWERS

18. OTHER _____

NONRESIDENTIAL-DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FRAME

1. MASONRY, WALL BEARING

2. WOOD FRAME

3. STRUCTURAL STEEL

4. REINFORCED CONCRETE

5. OTHER

B. PRINCIPAL TYPE OF HEATING FUEL

6. GAS

7. OIL

8. ELECTRICITY

9. COAL

10. OTHER

C. TYPE OF SEWAGE DISPOSAL

11. PUBLIC ORPRIVATE COMPANY

12. SEPTIC SYSTEM

D. TYPE OF WATER SUPPLY

13. PUBLIC ORPRIVATE COMPANY

14. PRIVATE WELL OR CISTERN

E. TYPE OF MECHANICAL

15. WILL THERE BE AIR CONDITIONING? YES NO

16. WILL THERE BE FIRE SUPPRESSION? YES NO

F. DIMENSIONS/DATA

		21. FLOOR AREA:		
		EXISTING	ALTERATIONS	NEW
17. NUMBER OF STORIES _____				
18. USE GROUP _____		BASEMENT _____		
19. CONST. TYPE _____		1ST & 2ND FLOOR _____		
20. NO. OF OCCUPANTS _____		PORCH/DECK _____		
		GARAGE _____		
		TOTAL AREA _____		

G. Valuation (Project Cost)

VIII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A - ZONING	<input type="checkbox"/> YES <input type="checkbox"/> NO				
B - FIRE DISTRICT	<input type="checkbox"/> YES <input type="checkbox"/> NO				
C - POLLUTION CONTROL	<input type="checkbox"/> YES <input type="checkbox"/> NO				
D - DRIVEWAY	<input type="checkbox"/> YES <input type="checkbox"/> NO				
E - SOIL EROSION	<input type="checkbox"/> YES <input type="checkbox"/> NO				
F - FLOOD ZONE	<input type="checkbox"/> YES <input type="checkbox"/> NO				
G - SEWER CONNECTION FEE	<input type="checkbox"/> YES <input type="checkbox"/> NO				
H - WATER CONNECTION FEE	<input type="checkbox"/> YES <input type="checkbox"/> NO				
I - VARIANCE GRANTED	<input type="checkbox"/> YES <input type="checkbox"/> NO				
J - OTHER	<input type="checkbox"/> YES <input type="checkbox"/> NO				

IX. VALIDATION - FOR DEPARTMENT USE ONLY

USE GROUP _____	BASE FEE _____
TYPE OF CONSTRUCTION _____	NUMBER OF INSPECTIONS _____
SQUARE FEET _____	
APPROVAL SIGNATURE _____	
TITLE Building Official	DATE