

**HOWARD TOWNSHIP  
ZONING BOARD of APPEALS MINUTES  
SPECIAL MEETING  
August 17, 2016 7:00 pm**

**Call to Order/Pledge/Roll Call:**

J. Gordon called the special meeting of the Howard Township Zoning Board of Appeals to order at 7:00 p.m. The meeting was held at the Howard Township Business Office. Pledge to the flag was given. Roll call was answered by M. Daly, C. Stafford, J. Gordon and P. Hurlbutt. B. Coar was absent. Zoning Administrator L. McGregor was also present.

**Agenda**

A motion was made by M. Daly, supported by P. Hurlbutt to approve the Meeting Agenda, carried.

**Minutes**

A motion was made by P. Hurlbutt, supported by M. Daly to approve the minutes from the October 28, 2014 Zoning Board of Appeals Meeting, carried.

**Old Business**

None

**New Business**

Election of Officers: J. Gordon opened nominations for Chairperson: C. Stafford nominated P. Hurlbutt, P. Hurlbutt accepted nomination; hearing no other nominations J. Gordon closed nominations and called for a vote, carried. New Chairman, P. Hurlbutt opened nominations for Vice Chairperson: C. Stafford nominated J. Gordon, J. Gordon accepted nomination; hearing no other nominations P. Hurlbutt closed nominations and called for a vote, carried. P. Hurlbutt opened nominations for Secretary; J. Gordon nominated C. Stafford, C. Stafford accepted nomination; hearing no other nominations P. Hurlbutt closed nominations and called for a vote, carried.

Public Hearing – Variance Application – Midwest V, LLC: Chairman Hurlbutt opened the public hearing at 7:10 pm. ZA McGregor read the public hearing rules. Hurlbutt asked for any conflict of interest from board members, none stated. ZA McGregor stated no additional correspondence was received. The applicant explained the application and the need for the reduction of parking spaces. Board members asked questions. No public comment was needed due to the fact that there was no public attendance. Hurlbutt closed the hearing at 7:15 pm.

After Commission deliberations, the motion "to approve the variance request by Midwest V, LLC to reduce parking spaces to 30 from the required 49 parking spaces" was made by J. Gordon and supported by M. Daly. Motion carried, J. Gordon, yes; M. Daly, yes; C. Stafford, yes; P. Hurlbutt, yes; B. Coar, absent.

**Report of the Planning Commission**

Since last ZBA meeting held in 2014 the following has transpired: Amendments 15.12 & 15.25; Approved Private Road Ordinance into Zoning; Approved Site Plans for Michiana Recycling and Midwest V, LLC; Jan Smith has resigned from PC and has been replaced by Dawn Stanage.

**Correspondence**

None

**Public Comment**

None

**Zoning Board of Appeals Board Comment**

M. Daly asked a few general questions of ZA McGregor. ZA McGregor asked members to tentatively schedule September 27, 2016 for a possible variance request (she will confirm date).

**Adjournment**

A motion was made by M. Daly, supported by C. Stafford to adjourn the meeting at 7:40 pm, carried.

Submitted by:

Linda McGregor  
Zoning Administrator

Final Decision Form(s) attached