

**HOWARD TOWNSHIP PARK BOARD MEETING
PROPOSED MINUTES
January 13, 2014**

Present: Jim Bergerson, Judi Bedell Deutscher, Mike Gordon, Marcia Pedzinski, Pauline Washington

Chairman Bergerson called the meeting to order at 7 p.m. and led the pledge of allegiance. Bergerson reminded the Board of the need to address officer positions for 2014. Washington makes a motion that the Howard Township Park Board officers remain the same for the year 2014, seconded by Deutscher, motion passed. Roll call attendance was taken and the proposed minutes of the December 2nd regular meeting were presented. Washington makes a motion to accept the minutes; Gordon seconds; motion passed.

Treasurer's report: There were no expenses reviewed this month.

Correspondence:

Deutscher presents rough draft of letter to the Township Trustees regarding proposed pay raises; the letter will be forwarded to the Township Board for consideration.

Old Business:

Estimates have been received from Advanced Property Maintenance of South Bend and Kachur Tree Service for the removal of large dead oak tree on the north property line at Pepper Martin. The neighboring homeowner has expressed concern of the tree falling and causing damage to his home/property. Based on measurements, it is deemed unlikely that the tree would reach the home. It is suggested, however, to offer to share cost with the homeowner if he would like to have it removed. Deutscher will send a letter to the homeowner regarding the issue and estimated cost.

The Board reviewed the proposed 2014-2015 budget. After some discussion it was determined to increase the following line items:

702 Salaries + \$300	861 Gas & Diesel fuel + \$300
921 AEP + \$300	931 Equipment repair/maintenance + \$300

Gordon will present the proposed budget to the Board of Trustees for approval.

The cost of unemployment insurance for the park supervisor during the winter months was also discussed. It was suggested to extend the park supervisor position to year-long employment that could incorporate snow removal and other winter maintenance at the parks. This will be discussed at future meetings.

New Business:

There was no new business this month.

Park Supervisor's report:

There is no report at this time.

Public comments:

There were no public comments.

A motion to adjourn was made by Pedzinski, seconded by Gordon.
The next scheduled meeting is Monday, February 3, 2014 @ 7:00pm.

Respectfully submitted
Marcia Pedzinski, secretary