

HOWARD TOWNSHIP  
PLANNING COMMISSION - SPECIAL MEETING  
June 3, 2015 7:00 pm

**Call to Order/Pledge/Roll Call:**

C. Poehlman called the special meeting of the Howard Township Planning Commission to order at 7:00 pm. The meeting was held at Howard Township Offices. Pledge to the Flag was given. Cliff Poehlman, Sheri Wozniak, Jan Smith, Tom Roberts and Phil Hurlbutt answered roll call. Zoning Administrator Linda McGregor and Recording Secretary Teri Ernsberger were also present.

**Agenda**

A motion was made by J. Smith, supported by S. Wozniak to approve the Meeting Agenda as written, carried.

**Minutes**

A motion was made by P. Hurlbutt, supported by J. Smith to approve the February 4, 2015, Regular Meeting Minutes as written, carried. A motion was made by P. Hurlbutt, supported by S. Wozniak to approve the May 13, 2015, Regular Meeting Minutes as written, carried.

**Old Business**

None

**Site Plan Review**

ZA McGregor updated the commission that the property line adjustment or combination that was required for the site plan to be approved for Michiana Recycling was completed; the applicant, Mr. Valkema, requested and received a property line adjustment between the two properties he owns on Reum Road. Mr. Valkema stated this project has been in the works for about three years. Commission members questioned Mr. Valkema. The members received clarification on the line adjustment, building size, entrances, availability of water, processes of the business, storage of bins, storage of recyclables (no outside storage of recyclable material), floor drains for drainage (DEQ does not allow floor drains) and approximate date of completion of the project. After reviewing the plan, receiving clarification from the applicant and member deliberations, a motion was made by T. Roberts, supported by S. Wozniak to approve the Site Plan Review for Michiana Recycling, carried.

**Public Hearing**

C. Poehlman opened the hearing at 7:16 pm. RS Ernsberger read the public hearing rules and stated that Zoning Ordinance Amendments would be the subject of the hearing. ZA McGregor explained the amendments were to clarify Section 15.12 Keeping of Livestock and Section 15.25 Accessory Use Building. The floor was open to the public. no comments were made. A resident did ask for clarification on chickens. Chairman Poehlman closed the public hearing at 7:26 pm.

### **New Business**

A motion was made by P. Hurlbutt, supported by T. Roberts to approve the Amendments to Zoning Ordinance #192, Sections 15.12 and 15.25 for clarification, carried.

### **Public Comments**

None

### **ZA/PC Comments**

ZA McGregor announced the reschedule date for the class at Niles Charter Township of June 29, 2015 at 7:00 pm and for any commission members interested to please contact her.

### **Adjournment**

A motion made by J. Smith, supported by S. Wozniak to adjourn the meeting at 7:30 pm, carried.

Submitted by:

Sheri Wozniak  
Planning Commission Secretary  
TE/Recording Secretary