

**HOWARD TOWNSHIP
REGULAR MEETING
December 15, 2015 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Craig Bradfield called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Craig Bradfield, Sheri Wozniak, Linda Rudlaff, Mike Daly, David Brawley and Ashley Wentz answered roll call. Trustee Johnson was absent. Supervisor Bradfield amended the Agenda to add the resignation of Shaun Norris from the fire department under fire department departmental report and to remove the hiring of office cleaning employee under New Business A and add the reappointment of Cliff Poehlman and Tom Roberts to the Planning Commission under New Business as Item A. Guest Undersheriff Behnke was also present.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. No comments were made. A motion was made by Rudlaff, supported by Brawley to approve the Agenda, carried.

Minutes:

A motion was made by Daly, supported by Brawley to approve the November 17, 2015 regular meeting minutes as written, carried.

Trustee Johnson arrived.

Financial Report:

Treasurer Rudlaff read the November 2015 financial report into the record. A motion was made by Wozniak, supported by Rudlaff to accept the November 2015 monthly financial report as presented with a beginning balance of \$645,340.95 and an ending balance of \$706,737.76, carried.

Approval of Bills

Trustee Johnson questioned the check register being 2005 register, the correct check register was handed out and a motion was made by Johnson, supported by Daly to approve the monthly bills for payment, carried.

Departmental Reports

Chief Leneway reported 16 fire calls and 21 medical calls for November 2015. A motion was made by Johnson, supported by Rudlaff to accept the resignation of Shaun Norris from the fire department, carried. Undersheriff Behnke reported an increase of fraud calls throughout the County, IRS calls being the most popular fraud call right now. Skimmers being used at gas stations is on the rise throughout the state, although we haven't had any in the County recently. Also, CPL are now applied for at the County Clerk's Office. Trustee Wentz reported 23 calls in Howard Township for ambulance service. Also, the accounts manager at SMCAS has left for another opportunity and billing is now being outsourced. The billing company claims that there will be less nonpayment of bills, which will increase revenues and they only collect fees for payments received. SMCAS will not be paying the same monthly fee for this service, it will be 5% of what the company collects in SMCAS billings. Treasurer Rudlaff reported that the Parks Board is currently working on next year's budget. Also, there will be a State Ball Tournament at Pepper Martin Park July 8, 9, and 10, 2016. A motion was made by Rudlaff, supported by Wozniak to approve the monthly reports, carried.

Information

The Township Office will be closed December 24 & 25, 2015 for Christmas and December 31, 2015 & January 1, 2016 for New Year's. The fire department Christmas Tree Sale is going on and selling quickly. The office Christmas Tree is up and we need donations for the students at Howard-Ellis schools. The Township will be accepting monetary donations as well as sweatpants, underwear, socks and long sleeve shirts for students up to 5th grade.

Old Business

None

New Business

A motion was made by Johnson, supported by Daly to reappoint Cliff Poehlman and Tom Roberts to the Planning Commission, carried.

Correspondence

None

Other Business from the Board

None

Public Comment

None

Adjournment:

A motion was made by Johnson, supported by Wentz to adjourn at 7:34 p.m., carried.

Sheri D. Wozniak
Howard Township Clerk