

**HOWARD TOWNSHIP BOARD OF TRUSTEES
PROPOSED AGENDA**

March 20, 2018 7:00 P.M.

CALL TO ORDER

1. Call to Order
2. Pledge to the Flag
3. Roll Call of Board Members / Introduction of Guests
4. Public comment concerning the Agenda
5. Approval of the Agenda
6. Approval of Minutes of the February 21, 2018 Regular Meeting
7. Approval of Minutes of the March 6, 2018 Special Meeting
8. Approval of the Monthly Financial Report
9. Approval of Bills
10. Department Reports
 - A. Building Department
 - B. Fire Department
 - C. Sheriff Department
 - D. SMCAS Ambulance
 - E. Parks Department

INFORMATION

- A. Household Hazardous Waste Collection – May 19, 2018

OLD BUSINESS

- A.

NEW BUSINESS

- A. Approve 2018-2019 Meeting Schedules
- B. Contract Approvals
 1. Auditor – Siegfried Crandall, P.C.
 2. Attorney – Mitt Drew with Kotz Sangster Wysocki PC
 3. Insurance Carrier – Berends, Hendricks, Stuit Insurance
 4. Township Property Maintenance Inspector – House Master
 5. Ordinance Enforcement Contractor (clean-ups)- MS Properties
 6. Ordinance Enforcement Contractor (mowing)-Norman Properties
- C. Contracted Employees
 1. Building Inspector – Rich McGrew
 2. Electrical inspector – Ron Bellaire
 3. Mechanical and Plumbing Inspector – John Dobberteen
 4. Miss DIG – Neil Coulston
- D. Appoint Fire Officers
 1. Chief – Ed Leneway
 2. Assistant Chief – James Hattenbach
 3. Captain – Chris Korp
- E. Ordinance Enforcement Authority
- F. Resolution 2018-002 – General Appropriations Act
- G. Resolution 2018-003 – Salary Resolutions
- H. Amend Fire SOP's – General Information and Practices

(Agenda continued on next page)

NEW BUSINESS Cont'd

- I. **Adopt the Health Reimbursement Arrangement Schedule for 2018-2019**
- J. **Approve 2018-2019 Holiday Schedules**
- K. **Adopt 2018-2019 General Fund Budget**
- L. **Adopt 2018-2019 Special Fund Budgets (Ambulance, Street Light, Improvement Capital, Building, New Construction, Sewer and Weed Eradication)**
- M. **Approve 2018-2019 Pay Scale**
- N. **Approve 2018-2019 Liaison Appointments**
- O. **Amend 2017-2018 General, Ambulance, Building, New Construction and Sewer Funds**
- P. **Set Clean Up Day - May 19, 2018**
- Q. **Resolution 2018-004 - Truck Traffic**

CORRESPONDENCE

OTHER BUSINESS/CONCERNS OF CITIZENS

ADJOURNMENT

MEETING RULES:

So as not to be disruptive to the Boards or Commissions and to other members of the public, the following guidelines will apply:

- A. Attendance. All public meetings are open to the public and to all those who wish to attend.
- B. Comments.
 - Any audience member has a right to speak and address the meeting during the designated public comment segment of the meeting.
 - The Chairman of any Board or Commission has a right to limit the time for speaking to five minutes per person or any other time period set by the applicable Board or Commission.
 - No member of the public has a right to interrupt the proceedings or to speak out of turn. The Chairman of the Board or Commission has a right to call such a person out of order and require them to be quiet and seated.
 - The Chairman of any Board or Commission has a right to have a member of the audience removed if their actions constitute a breach of the peace.
- C. Videotaping.
 - Videotaping by any member of the audience is permitted during a public meeting but the camera equipment must be located at the rear of the meeting room so as not to disrupt the proceedings or cause an obstruction between audience members and the applicable Board or Commission.
- D. Photographing.
 - Photographs are permitted by any member of the public during a public meeting but shall be taken from the rear of the room so as to not disrupt the proceedings or cause obstruction between other audience members and the applicable Board or Commission.