

**HOWARD TOWNSHIP BOARD OF TRUSTEES
PROPOSED AGENDA**

March 19, 2019 7:00 P.M.

CALL TO ORDER

1. Call to Order
2. Pledge to the Flag
3. Roll Call of Board Members / Introduction of Guests
4. Public comment concerning the Agenda
5. Approval of the Agenda
6. Approval of Minutes of the February 19, 2019 Regular Meeting
7. Approval of the Monthly Financial Report
8. Approval of Bills
9. Department Reports
 - A. Commissioners' Reports
 - B. Building Department
 - C. Fire Department
 - D. Sheriff Department
 - E. SMCAS Ambulance
 - F. Parks Department

INFORMATION

- A. Cass County Road Commission Scheduled Tree Trimming and Brush Removal
- B. 2019-2020 Road Projects

OLD BUSINESS

- A. None

NEW BUSINESS

- A. Approve 2019-2020 Meeting Schedules
 - B. Contract Approvals
 1. Auditor - Siegfried Crandall, P.C.
 2. Attorney - Mitt Drew with Kotz Sangster Wysocki PC
 3. Insurance Carrier - Berends, Hendricks, Stuit Insurance
 4. Township Property Maintenance Inspector - House Master
 5. Ordinance Enforcement Contractor (clean-ups)- MS Properties
 6. Ordinance Enforcement Contractor (mowing)-Norman Properties
 - C. Contracted Employees
 1. Assessor and Building Inspector - Rich McGrew
 2. Electrical inspector - Ron Bellaire
 3. Mechanical and Plumbing Inspector - John Dobberteen
 4. Miss Dig - Ty Munger, Neil Coulston as backup
 - D. Appoint Fire Officers
 1. Chief - Chris Corzine
 2. Assistant Chief and Fire Inspector- Joe Korp
 3. Captain - Chris Korp
 - E. Ordinance Enforcement Authority
 - F. Resolution 2019-001 - Salary Resolutions
 - G. Resolution 2019-002 - General Appropriations Act
- (Agenda continued on next page)

NEW BUSINESS Cont'd

- H. Adopt the Health Reimbursement Arrangement Schedule for 2019-2020
- I. Approve 2019-2020 Holiday Schedules
- J. Adopt 2019-2020 General Fund Budget
- K. Adopt 2019-2020 Special Fund Budgets (Ambulance, Street Light, Improvement Capital, Building, New Construction, Sewer and Weed Eradication)
- L. Approve 2019-2020 Pay Scale
- M. Amend 2018-2019 General, Building, New Construction, Sewer and Weed Eradication Funds
- N. Land Division Application - Woodbury Parcel 14-020-013-015-03
- O. Appointment of Supervisor
- P. Maintenance/Park Supervisor

CORRESPONDENCE

OTHER BUSINESS/CONCERNS OF CITIZENS

ADJOURNMENT

MEETING RULES:

So as not to be disruptive to the Boards or Commissions and to other members of the public, the following guidelines will apply:

- A. Attendance. All public meetings are open to the public and to all those who wish to attend.
- B. Comments.
 - Any audience member has a right to speak and address the meeting during the designated public comment segment of the meeting.
 - The Chairman of any Board or Commission has a right to limit the time for speaking to five minutes per person or any other time period set by the applicable Board or Commission.
 - No member of the public has a right to interrupt the proceedings or to speak out of turn. The Chairman of the Board or Commission has a right to call such a person out of order and require them to be quiet and seated.
 - The Chairman of any Board or Commission has a right to have a member of the audience removed if their actions constitute a breach of the peace.
- C. Videotaping.
 - Videotaping by any member of the audience is permitted during a public meeting but the camera equipment must be located at the rear of the meeting room so as not to disrupt the proceedings or cause an obstruction between audience members and the applicable Board or Commission.
- D. Photographing.
 - Photographs are permitted by any member of the public during a public meeting but shall be taken from the rear of the room so as to not disrupt the proceedings or cause obstruction between other audience members and the applicable Board or Commission.