

**HOWARD TOWNSHIP BOARD OF TRUSTEES**  
**PROPOSED AGENDA - January 16, 2018 7:00 P.M.**

**CALL TO ORDER**

1. Call to Order
2. Pledge to the Flag
3. Roll Call of Board Members / Introduction of Guests
4. Public comment concerning the Agenda
5. Approval of the Agenda
6. Approval of Minutes of the December 19, 2017 Regular Meeting
7. Approval of the Monthly Financial Report
8. Approval of Bills
9. Department Reports
  - A. Building Department
  - B. Fire Department
  - C. Sheriff Department
  - D. SMCAS Ambulance
  - E. Parks Department

**INFORMATION**

- A. The Office Christmas Tree - Collections presented to Michelle Asmus, Principal of Howard School

**OLD BUSINESS**

- A. Fire Station Signage Bids

**NEW BUSINESS**

- A. Amend Holiday Schedule for 2017/2018 - 2017 Good Friday is March 30
- B. 2018-2019 Budget Workshop for February \_\_\_\_\_, 2018 at \_\_\_\_\_

**CORRESPONDENCE**

**OTHER BUSINESS**

**CONCERNS OF CITIZENS**

**ADJOURNMENT**

## **MEETING RULES:**

So as not to be disruptive to the Boards or Commissions and to other members of the public, the following guidelines will apply:

- A. Attendance. All public meetings are open to the public and to all those who wish to attend.
- B. Comments.
  - Any audience member has a right to speak and address the meeting during the designated public comment segment of the meeting.
  - The Chairman of any Board or Commission has a right to limit the time for speaking to five minutes per person or any other time period set by the applicable Board or Commission.
  - No member of the public has a right to interrupt the proceedings or to speak out of turn. The Chairman of the Board or Commission has a right to call such a person out of order and require them to be quiet and seated.
  - The Chairman of any Board or Commission has a right to have a member of the audience removed if their actions constitute a breach of the peace.
- C. Videotaping.
  - Videotaping by any member of the audience is permitted during a public meeting but the camera equipment must be located at the rear of the meeting room so as not to disrupt the proceedings or cause an obstruction between audience members and the applicable Board or Commission.
- D. Photographing.
  - Photographs are permitted by any member of the public during a public meeting but shall be taken from the rear of the room so as to not disrupt the proceedings or cause obstruction between other audience members and the applicable Board or Commission.